

CLARK COUNTY ARES/RACES RESOURCE GUIDE

POLICY – MEMBER PARTICIPATION AND RETENTION

1. Purpose

- A. Provide clear and consistent direction for the organization’s members with respect to their commitment, professionalism, core competencies, and training.

2. Mutual Expectations

- A. Member Expectations of the Organization
 - I. Leaders will keep the members informed about all activities.
 - II. The organization will provide ample basic, intermediate, and advanced readiness and communications training opportunities.
 - III. Leaders will establish and maintain good working relationships with served agencies.
 - IV. The organization will conduct an ample number of exercises each year so that members are well prepared for emergency/disaster activation.
 - V. All activities of the organization will be conducted in a safe manner.
- B. Organizational Expectations of the Members
 - I. Be prepared to respond whenever the organization is activated.
 - II. Demonstrate an ongoing commitment to the organization.
 - III. Exhibit professionalism in all interactions with served agencies, fellow members, and others.
 - IV. Acquire and maintain core competencies necessary for response activities.
 - V. Participate in continuing education.

3. Policy Details

- A. Emergency Worker (EW) Card
 - I. Members will maintain a current EW Card.
 - II. Renewals should be submitted at least two (2) months prior to card expiration.
 - a. Membership in the organization shall not be placed in jeopardy based on lack of timely EW Card renewal processing by served agencies.
- B. Training Standards for Membership
 - I. Under Federal Disaster Worker Standards, all members are required to have certificates in IS-100, IS-200, IS-700, and IS-800.
 - a. Existing members as of the date of this policy will have through 31 December 2021 to attain IS-200 and IS-800 certificates.
- C. Member Training
 - I. Members will complete New Member Orientation no later than six (6) months after joining the organization.
 - II. Team Leaders and Assistant Team Leaders will complete TL/ATL Training no later than six (6) months after being assigned.

D. Activity Level

- I. Members are expected to volunteer, on average, four (4) or more hours each month on projects and activities.
 - a. This activity requirement can be met by any combination of emergency/disaster activation, exercise and net participation, working on the equipment at a served-agency location or in an Orange Kit, creating content for or maintaining the website, authoring/proofreading operating and/or resource documents, and other public service communications activities.

E. Continuing Education

- I. Members will complete and/or instruct at least two (2) emergency/disaster training classes per year.
 - a. Certificates earned through FEMA (classroom or independent study), Washington EMD, the ARRL, NWS SKYWARN, NCBRT, NDPTC, and TEEEX, are all recognized, as well as courses organized by Clark County ARES/RACES and classes in CERT, first aid, and CPR.

F. Inactive Status

- I. Members not meeting the EW Card requirement will be placed into an Inactive Status for up to one (1) month.
 - a. The EC, or person designated by the EC, shall monitor and update member status.
- II. Members not meeting the activity level and continuing education requirements of the organization will be placed into an Inactive Status for up to six (6) months.
 - a. The Team Leaders shall monitor member status.
 - b. The EC, or person designated by the EC, shall update member status.
- III. Once placed on Inactive Status, members need to catch up on all continuing education requirements, both in arrears and current, before they will be returned to Active Status.
- IV. If a member does not return to Active Status during the Inactive Status period, membership will lapse.
- V. Persons dropped from the organization are eligible to re-apply for membership in the future.

G. Special Circumstances

- I. Members with health issues or special circumstances should contact the organization leadership to arrange for alternate activity and continuing education requirements which are customized for their situation.
- II. Special circumstances will be reviewed at least annually.

4. Consequences

- A. Members who fail to abide by this policy may be dropped from the organization.